



Langafel CE Primary School

Admissions Arrangements

2026-2027

Reviewed: July 2026

Date	Reason for Update
Original	Kelsi template – added to new headed
Oct 2021	No amendments
June 2023	No amendments
September 2025	Change of PAN to 30
July 2026	Wording updated to reflect current legislation.

Agreed By: FGB

Date: July 2026

Next Review: June 2027

This document remains in force for the whole offer year.



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Vision for Langafel CE Primary

We believe in the potential of every child regardless of background or individual needs as expressed in Luke 15, The Parable of the Lost Sheep. We are committed to providing an emotionally supportive environment, where pupils flourish, growing both spiritually and academically; securing foundations for each child to understand who they are and the unique qualities they bring to the world.

Admission Authority

Langafel CE Primary School is a voluntary controlled maintained school. Kent County Council is the Admission Authority for the school and administers admissions in accordance with these determined admission arrangements.

1. Aims

This Admission Arrangements aims to:

- Explain **how to apply** for a place at the school
- Set out the school's **arrangements for allocating places to the pupils** who apply
- Explain **how to appeal** against a decision not to offer your child a place

2. Legislation and Statutory Requirements

This Admission Arrangements is based on the following advice from the Department for Education (DfE):

- [School Admissions Code](#)
- [School Admission Appeals Code](#)

The school is required to comply with these codes, and with the law relating to admissions as set out in the [School Standards and Framework Act 1998](#).

3. Definitions

The **normal admissions round** is the period during which parents can apply for state-funded school places at the school's normal point of entry, using the common application form provided by Kent County Council.

Looked after children are children who, at the time of making an application to a school, are:

- In the care of a local authority, or
- Being provided with accommodation by a local authority in exercise of its social services functions

Previously looked after children are children who were looked after, but ceased to be so because they:

- Children who appear to the admission authority to have been in state care outside England and ceased to be in state care as a result of being adopted.
- Were adopted under the Adoption Act 1976 or the Adoption and Children Act 2002, or
- Became subject to a child arrangements order, or
- Became subject to a special guardianship order



A child reaches **compulsory school age** on the prescribed day following his or her fifth birthday (or on his or her fifth birthday if it falls on a prescribed day). The prescribed days are 31 December, 31 March and 31 August.

4. How to Apply

For applications in the normal admissions round you should use the online application form provided Kent County Council (regardless of which local authority the schools are in). You can use this form to express your preference for a minimum of 3 state-funded schools, in rank order.

Langafel CE Primary School does not ask for any supplementary information as such no additional forms are required.

You will receive an offer for a school place directly from your local authority.

5. Requests for Admission Outside the Normal Age Group

Parents may request delayed admission or deferred entry for summer-born children in accordance with the School Admissions Code. Decisions on requests for admission outside the normal age group will be made on the basis of the circumstances of each case and in the best interests of the child concerned. In accordance with the School Admissions Code, this will include taking account of:

- Parents' views
- Information about the child's academic, social and emotional development
- Where relevant, their medical history and the views of a medical professional
- Whether they have previously been educated out of their normal age group
- Whether they may naturally have fallen into a lower age group if it were not for being born prematurely •

The headteacher's views

Wherever possible, requests for admission outside a child's normal age group will be processed as part of the main admissions round. They will be considered on the basis of the admission arrangements laid out in this Admission Arrangements, including the oversubscription criteria listed in section 6. Applications will not be treated as a lower priority if parents have made a request for a child to be admitted outside the normal age group.

Parents will always be informed of the reasons for any decision on the year group a child should be admitted to. Parents do not have a right to appeal if they are offered a place at the school but it is not in their preferred age group.

6. Allocation of Places

6.1 Published Admission Number (PAN)

The Published Admission Number (PAN) for Reception is **30** pupils for September 2026 entry.



6.2 Oversubscription Criteria

Children whose Education, Health and Care (EHC) Plan names Langafel CE Primary School will be admitted before all other applicants. If the school is not oversubscribed, all applicants will be offered a place.

In the event that the school receives more applications than the number of places it has available, places will be given to those children who meet any of the criteria set out below, in order until all places are filled.

1. Children with an Education, Health and Care Plan naming Langafel CE Primary School will be admitted before the oversubscription criteria are applied.
2. Looked After Children and Previously Looked After Children (including children who appear to have been in state care outside England and ceased to be in state care because they were adopted).
3. Priority will next be given to children with siblings at the school. Siblings include step siblings, foster siblings, adopted siblings and other children living permanently at the same address.
4. Priority will next be given to children on the basis of social or medical need. Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.
5. Nearness of children's homes to schools - The measurements are taken 'as the crow flies' using Ordnance Survey data.

6.4 Tie Break

Where two or more children are equally ranked after application of the oversubscription criteria, priority will be given to the child living nearest the school measured in a straight-line using Kent County Council's GIS.

If two children live exactly the same distance from the school, random allocation will be used.

In the case that two or more applications that cannot be separated by the oversubscription criteria outlined above, the school will use random allocation as a tie breaker to decide between applicants. This process will be independently verified.

7. In-year Admissions Arrangements

Applications for places outside the normal admissions round should be made directly to Kent County Council. If a place is available and there is no waiting list, the child will be admitted. Where more applications are received than places available, places will be allocated using the oversubscription criteria contained within these admission arrangements.

Children with an Education, Health and Care (EHC) Plan naming the school will be admitted before the oversubscription criteria are applied.

Likewise, if there are spaces available in the year group you are applying for, your child will always be offered a place.



If there are no spaces available at the time of your application, your child's name will be added to a waiting list for the relevant year group. When a space becomes available it will be filled by one of the pupils on the waiting list in accordance with the oversubscription criteria listed in section 6.2 of this Admission Arrangements. Priority will not be given to children on the basis that they have been on the waiting list the longest.

Following National Offer Day, unsuccessful applicants may request that their child remains on the Reception waiting list. Waiting lists will be maintained in accordance with the oversubscription criteria and not according to the date an application was received. A child's position on the waiting list may change if other applications are received.

8. Appeals

Parents whose application is unsuccessful have the statutory right to appeal to an independent appeal panel. Details of how to appeal will be included with the refusal letter and are available from Kent County Council.

The appeal hearing will take place within 30 school days of the appeal being lodged. We will provide you with the details and a copy of the school's case at least 10 school days before the hearing. If you want to share any additional evidence you must make sure that we get it at least 5 school days before the hearing date.

9. Monitoring Arrangements

This Admission Arrangements will be reviewed and approved by the Langafel CE Primary School Governing Body every year. Whenever changes to admission arrangements are proposed (except where the change is an increase to the agreed admission number), the governing board will publicly consult on these changes.



These admission arrangements were determined by the Governing Body on **July 2026** and will be published on the school's website by **15 March 2026** in accordance with the School Admissions Code.